

TUESDAY, JULY 29, 2025
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 29, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from July 22, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated July 29, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize Marc Rogols, Deputy County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$703,880.93** the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated July 29, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize Marc Rogols, Deputy County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$33,966.77** on the County Treasurer to satisfy the same.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATIONS:

\$800.00 - 2001-240-33-520310 - ENG ALGT LIFE INSURANCE - Engineer

\$25,000.00 - 5001-240-52-520300 -PCSD INSURANCE - Sheriff

\$50.00 - 5001-240-52-520310 - PCSD LIFE INSURANCE - Sheriff

\$1,500.00 - 5003-240-52-520300 - DARBY INSURANCE - Engineer

\$10.00 - 5003-240-52-520310 - DARBY LIFE INSURANCE - Engineer

\$1,000.00 - 5005-240-52-520300 - DERBY INSURANCE - Engineer

\$10.00 - 5005-240-52-520310 - DERBY LIFE INSURANCE - Engineer

\$2,000.00 - 5006-240-52-520300 - ORIENT SEWER INSURANCE -Engineer

\$10.00 - 5006-240-52-520310 - ORIENT SEWER LIFE INSURANCE - Engineer

\$1,400.00 - 5007-240-52-520300 - ORIENT WATER INSURANCE - Engineer

\$10.00 - 5007-240-52-520310 - ORIENT WATER LIFE INSURANCE - Engineer

\$51.60 - 6056-600-90-520310 - RPHF LIFE INSURANCE - RPHF

\$71,000.00 - 1001-103-30-561001 - INTEREST ALGT - Engineer

\$3,000.00 - 1001-103-30-561003 - INTEREST SPEC PROJ ASSESSMENT -Engineer

\$20,000.00 - 5001-240-52-540100 - PCSD CONTRACT SVC - Sheriff

\$924.50 - 2041-570-34-520310 - PCBDD LIFE INSURANCE – Developmental Disabilities

\$2,300.00 - 2901-210-31-520300 - CP SPEC PROJ INSURANCE – Common Pleas

\$20.00 - 2901-210-31-520310 - CP SPEC PROJ LIFE INSURANCE – Common Pleas

\$1,217.04 - 2035-132-32-520300 - 911 INSURANCE - EMA

\$1.98 - 2035-132-32-520310 - 911 LIFE INSURANCE - EMA

\$26.52 - 2049-131-32-520310 - EMA LIFE INSURANCE - EMA

\$19,500.00 - 2097-580-35-520300 - WORKS INSURANCE – Pickaway WORKS

\$500.00 - 2097-580-35-520310 - WORKS LIFE INSURANCE – Pickaway WORKS

\$2,000.00 - 2938-100-30-520300 - ARPA INSURANCE - Commissioner

\$100.00 - 2938-100-30-520310 - ARPA LIFE INSURANCE – Commissioner

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$52.00 - 2034-620-32-520300 - VOC FEDERAL INSURANCE) -Juvenile
TO
2034-620-32-520310 - VOC LIFE INSURANCE**

**\$150.00 - 2025-253-32-520300 - YOUTH SVC VOL INSURANCE – Juvenile
TO
2025-253-32-520310 - YOUTH SVC VOL LIFE INSURANCE**

**\$100.00 - 2025-252-32-520300 - YOUTH SVC PROBATION INSURANCE – Juvenile
TO
2025-252-32-520310 - YOUTH SVC PROBATION LIFE INSURANCE**

**\$40.00 - 2025-500-31-520300 - ADULT PRO TCAP INSURANCE – Adult Probation
TO
2025-500-31-520310 - ADULT PRO TCAP LIFE INSURANCE**

**\$50.00 - 2932-500-32-510200 - ADULT PRO SALARY – Adult Probation
TO
2932-500-32-520310 - ADULT PRO LIFE INSURANCE**

**\$40.00 - 2940-500-31-520300 - ADULT PRO INSURANCE – Adult Probation
TO
2940-500-31-520310 - ADULT PRO LIFE INSURANCE**

**\$26.00 - 2033-180-30-520100 - PROS DRETAC OPERS – Prosecutor
TO
2033-180-30-520310 - PROS DRETC LIFE INSURANCE**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Eric and I will be attending TEEX Training at Wright-Patterson AFB - Preparing for Cyber Attacks and Incidents (MGT384) July 30, 31.
- Site visit from CTI
- Motorola project – update – The IT departments’ part is complete until go-live date is planned. We’ll install one station at a time. Training is scheduled for the week of August 18, 2025.
- BOE vendor (KNOWiNK) was in yesterday to update the pollbooks. Mark was in to apply new firewall rules on Fortinet Firewall.
- Clerk of Courts weblink explanation of events
- VMware joined to the domain and user accounts created for access.
- Horizon Outage last night from 01:16 to 02:35.
- Beyond Trust service expires August 31st.

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- Met with Judge Chafin - Courts Recording System Contracts

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals – None this week
- This Week
 - Pickaway County 911 Migration Call 7/28
 - Pickaway County Console Call – 7/30
 - Ashville Fun in the Sun – 7/30 – Ed
 - Insurance Lunch & Learn – 7/30
 - HSIN 101 Live Training – 7/31
 - Deb Sims, Madison County EMA Retirement Open House – 8/1
- Next Week
 - NG911 Site Survey for CVPD & SO – 8/4
 - Central Region Healthcare Coalition Meeting – 8/5
 - Pickaway County Console Call – 8/6
 - Employee Wellness Day – 8/7
 - 911 Coordinator Monthly Call – 8/7
 - Marathon Pipeline Training – 8/7
- Programs
 - EMA Operations
 - Monitored weather for 7 Mile Bluegrass Festival
 - No requests for assistance over the weekend with the rain
 - Sharing information and contacts to Fairfield County for their flooding over the weekend
 - 911 Coordinator
 - Trying to schedule the 911 Committee to meet to review plan and discuss transition
 - Site Surveys for both PSAPs Monday, August 4th to go over needs before transition
 - Tentative transition now mid-January which works so it is after the Sheriff's Office changes
 - LEPC – No updates
 - Radio Programming
 - Continuing with work through projects as planned
 - Working with Motorola and Sheriff's Office on new dispatch console programming
 - Updating Talkgroup MOUs
 - Meeting with Captain Relli and IT this week to look at decommissioning the current backup consoles
 - Drone Program
 - FAA new Temporary Flight Restriction (TFR) request process
 - CERT - No update

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 12 dogs. There were 5 visitors to the shelter last week and 10 volunteers.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: August 12th
 - Graham Ravines – Preliminary Plan
 - Walliser Farm Section 2 – Preliminary Plan

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- Whaley Farms – Preliminary Plan
- Subdivision Regulations Amendment (Draft)
- Outstanding Plats:
 - Graham Ravines Preliminary Plan
 - Jackson Township Major Subdivision
- Lot Splits:
 - Approved 11 lot splits in the last week, 8 open applications currently.
- CDBG – Fair Housing Meeting – July 29th.
- Rickenbacker Development

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week. There are two total BWC claims for 2025. One unemployment claim filed for the week. Total unemployment claims filed is at three for 2025.
- Casualty Insurance: Civil litigations claim filed with CORSA.
- Health Insurance: Anthem and Ohio Health in Contract Negotiations (July 31, 2025). Have reached a settlement, expiration extended to August 7, 2015. New conference pending
- Three new hire packets were sent out last week (Health Department & Dog Shelter). A total of 53 new hire packets has been handed out in 2025. Job openings for part-time and full-time Custodial. Maintenance Worker posted with one application received. New Deputy Dog Warden, Paisley Feildman starts August 11, 2025.
- Maintenance:
 - JFS elevator replacement (2025 capital improvement) in progress.
 - Memorial Hall chair lift replacement (2025 capital improvement) July-August. Awaiting final delivery of materials.
 - JFS Roof Leak: On Pickaway Street side. Bo Lacey quote approved last week (\$14,876.61). Tentative start next week.
 - Pickaway County Sheriff's Office: Ice guard replacement quote with Tremco approved last week (\$8,884.00). Leaking into offices. No start date.
 - Pickaway County Sheriff's Office: Power outage, running transformer 2 phase vs 3 phase. Six air handlers down, HVAC functioning. All air handlers but one. Should be complete today.
 - Maintenance doing a lot of small repairs. Power washing buildings, painting, landscaping, HVAC repairs (Rick Noble's Office).
 - HVAC Training: Approved last week. Truman completed basic certification (\$50).

In the Matter of
Lima Company's Request to Use Memorial Hall
For the Eyes of Freedom Exhibit:

The Commissioners reviewed the request submitted by Dawn Myers on behalf of the Lima Company to utilize Memorial Hall for the purpose of displaying the "Eyes of Freedom" and "The Spirit of America's Story" exhibit during the week of the 2025 Circleville Pumpkin Show (October 13, 2025, thru October 19, 2025).

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the written request from the Lima Company for the use of Memorial Hall during the 2025 Circleville Pumpkin Show and authorize Commissioner Jay Wippel to sign the Agreement for Use of Property.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Out of County Travel Anticipated Approved
For Job & Family Services Employees – August 2025:

The Commissioners reviewed and signed the Anticipated Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of August 2025, at the total probable cost of \$2,079.40. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger received a nomination for the Ag Hall of Fame.
- Mrs. Metzger received a request from the Recorder’s Office for a scanning project. It will be 100% reimbursed by the state and will also reimburse the payroll of the person whose duties are for this project. Cost \$9,450.00 for scanning.
- Update the cost of Phase 2 for fairgrounds. \$6,927,303.02 for construction plus \$1,241,459.60 for other costs. Total \$8,168,762.63.

In the Matter of
Recorder’s Office Scanning Project
Amendment with GeoPro Imaging:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Agreement with GeoPro Imaging, LLC and authorize Sarah Turner, Recorder, to execute the agreement.

<u>Type/ Binding</u>	<u>Quantity</u>	<u>Per Book</u>	<u>Total</u>
Federal Tax Lien, BUC Lien, & Mechanicals Lien Books/ Mechanical Binding Scanning	15	\$600	\$9,000.00
3 Part Naming Schema per document Instrument# Book # Page #	15	\$30	\$450.00
			<hr/> Total Project Cost: \$9,450.00

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Northgate CEDA Land Use Plan
Update with G2 Planning and Design:

Gary Smith, G2 Planning and Design, provided an update of the Northgate CEDA Land Use Plan. A draft version was provided for review. Additional information still needs to be added once received. Montrose Group had a lot of information already due to previous gatherings for projects. The Villages and Township are in tune with what their constituents want and need. Commissioner Scherer asked if they spoke

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with the schools and Mr. Smith stated that he did not believe so but would confirm. There is a page in the plan relating to the schools. There is a considerable amount of coordination between the three entities for the establishment of the plan. Commissioner Wippel asked if they are going to work on zoning at some point and Mr. Smith explained that Ashville has the tools needed for their zoning, the Village is focused on it and improving. The parties have agreed on annexation boundaries. Mr. Smith explained that this has turned out to be a good experience for him and has been a great group to work with. The group is working together and knowing what they want.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff:

- Sheriff Hafey discussed the training held an active aggressor training at Westfall School that went well.

In the Matter of
Ohio Department of Transportation
District Six Update:

Tony Turowski provided an update of current projects and some soon to wrap up. The paving out on State Route 762 over the overpass railroad. The Bulen Pierce Road roundabout is 2/3 complete. The Village of South Bloomfield is working on their center turn lane. A smooth coat surface will be placed down next spring. Sheet pile to stabilize the road out by State Route 56 so the river does not erode the road. Commissioner Henson addressed State Route 674 and 188 intersections and stated that the posted signage makes it hard to see to pull out from the intersection. The roundabout at State Route 752 and Walnut Creek Pike is in the works.

Mr. Turowski informed all that the stakeholder will be meeting next week at Rickenbacker and the community meeting is September 9th. Mr. Turowski explained that they are seeing the need for intersection improvements to the east side. Fairfield County was able to get \$25 million in a grant toward widening at Rickenbacker area. Commissioner Wippel asked about State Route 104 north to State Route 762 if any road studies are going on and Mr. Turowski explained that developers have to invest in impact studies and with the growth the state will get involved more. Mr. Turowski will be meeting with County Engineer to discuss the US 23 study. The US 22 bridge over Scioto has a large bump that will be repaired. The US 23 rest area rebuild in South Bloomfield is complete and it highlights a lot of local attractions. Truck parking was increased and a adult changing station was installed.

In the Matter of
Community Development Block Grant
Fair Housing Public Meeting with CDC of Ohio:

Thomas Perry, CDC of Ohio, opened the Community Development Block Grant, Fair Housing Public Meeting. There is a hotline phone number that can be provided to an individual that has questions related to fair housing. Commissioner Scherer discussed corporations that are buying residential homes to rent out and if Mr. Perry has heard of any concerns with fair housing issues. Mr. Perry shared the only concern he knew of was an individual that had disabilities and did not see to many concerns with corporate housing rentals. Commissioner Scherer addressed the non-business credit on real estate taxes and only being able to use three credits for real property taxes. They are finding ways to get around the allowance of three exemptions.

Mr. Perry discussed the Williamsport Project and soon to bid out the Williamsport Community Center. Mr. Perry will follow up with Tarlton regarding street signs. Trying to get projects bided out since there is still a year for the projects to be completed. Mr. Perry will keep in contact with Tim McGinnis, Planning and Development.

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In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending July 26, 2025.

A total of \$1,020 was reported collected as follows: \$60 in dog license; \$40 in adoptions; \$160 in owner turn-in euthanized; \$100 in micro chip and \$660 in private donations.

Three (3) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk